

**CITY OF HOBART
 PARKS AND CITY AMENITY DIVISION
 DOMAIN ATHLETICS CENTRE BOOKING FORM**

NAME OF ASSOCIATION, CLUB, SCHOOL

CONTACT PERSON

POSITION

EMAIL

POSTAL ADDRESS

POSTCODE

STREET ADDRESS

POSTCODE

PHONE

FAX

TYPE OF SPORT FOR WHICH THE GROUND IS REQUIRED?

CARNIVAL

TRAINING

MARKINGS REQUIRED

YES

NO

DETAILS OF MARKINGS

IF SCHOOL – NUMBER OF PARTICIPATING CHILDREN

DAY	DATE/YEAR	TIME	ADDITIONAL REMARKS/REQUIREMENTS

I have read and agree to the Conditions of Hire (see overleaf).

Please read these conditions carefully.

This booking will be confirmed in writing within two weeks of receiving the application. Hirers may be required to present the confirmation at the sporting venue.

We will hold a tentative booking for 14 days.

Applications should be forwarded at least 5 working days prior to the booking to the Senior Administrative Officer, Parks and City Amenity Division, Hobart City Council, GPO Box 503, Hobart 7001 or fax 6236 9365

DOMAIN ATHLETICS CENTRE CONDITIONS OF USE

1. The hire charge for casual bookings is to be paid **prior to the venue being used**.
2. All fees owing to the City of Hobart ("Council") must be paid by the due date, as specified on each invoice received. Interest may be charged on overdue invoices as determined in accordance with Section 128(2) of the Local Government Act (1993). Council reserves the right to lodge overdue invoices with a Collection Agency to recover the debt. Collection and legal costs incurred by the Council in the recovery of fees will be paid by the Hirer.
3. Casual hirers will be charged \$100.00 for the non return of keys within **seven (7) days** of use.
4. All bookings are subject to cancellation by the City of Hobart, if in their opinion the venue is unfit for use.
5. Running shoe spikes are not to exceed 6mm.
6. Approved starting blocks are to be used for the following running events - 100M, 200M, 400M and 110M and 400M hurdles.
7. Training is **not** be permitted on the inside lane of the running track.
8. Athletics equipment is not to be left on the running track or grass areas. All equipment is to be packed away at the end of every use. Any equipment left out may be removed from the venue by the City of Hobart.
9. The Sportsfield, Pavilion and surrounds are to be left clean and tidy to the satisfaction of the City of Hobart. Waste receptacles will be provided in which all litter is to be placed and for larger events, additional bins can be provided upon request.

An additional charge will be raised to the Hirer should the City of Hobart be requested or required to undertake cleaning works as a result of non-compliance by the Hirer.
10. It is recommended the Long Jump Pits and High Jump Landing Platform be inspected prior to training and/or competition to ensure no hazards are present.
11. The City of Hobart is to be notified **immediately** of any change to contact details of the nominated representative of the Hirer using the venue.
12. Credit for non use of the venue will only be allowed if a booking is cancelled at least seven **(7) days** prior to the date for which the venue is to be used and in circumstances when the Sportsfield is closed by the City of Hobart due to inclement weather and/or unfavourable conditions. Failure to comply will render the Hirer liable to the charge for the hire of venue as booked.
13. No advertising material is to be displayed on any part of the venue without approval from the City of Hobart.
14. The Hirer will be responsible for the safe keeping of all Council property in and around the facility during the term of hire and shall pay the City of Hobart any costs for the repair/replacement of any item damaged or lost.
15. An Authorised Officer of the City of Hobart shall be entitled to free access to the venue when undertaking official Council business.
16. No vehicles are permitted inside the venue, with the exception being vehicles from Emergency Services agencies.
17. No Hirer or individual without the written approval of the City of Hobart shall be in possession of any alcohol at the venue.
18. Applications for activities on Anzac Day will not be approved unless **all events** commence after 12.15pm.
19. Track and field equipment is **not** property of the City of Hobart. Hirers are to contact Athletics South if this equipment is required for an activity.
20. Athletics South holds exclusive Catering Rights. The City of Hobart will not allow any unauthorised catering providers to operate at the venue.
21. The erection and removal of all goal structures is the responsibility of the City of Hobart. Hirers are not to remove or alter this infrastructure at any time.
22. Before each use the Hirer must inspect the Sportsfield and surrounds to ensure the surface is safe and available for use. Should the Sportsfield be deemed unsafe for play for any reason it is the responsibility of the Hirer to cancel usage and inform the City of Hobart.
23. Each Sportsfield inspection must be documented and records kept for viewing by the City of Hobart as required.
24. The Hirer is to be responsible for any damage caused and is responsible for all claims, costs, actions and demands in respect to the injury to or death of any person or loss or damage to any property arising out of or in connection with the use of the premises subject to this booking by the Hirer, or his, her, its servants, agents, employees or any person acting for or on behalf of the Hirer during the term of the booking or any extension thereof and must indemnify and keep indemnified the City of Hobart against all damages, claims, costs, actions and demands aforesaid.
25. The Hirer must produce, prior to a booking being confirmed, a **"Certificate of Currency"** for a public liability insurance policy protecting liability for bodily injury or death to any person or property damage for a sum not less than twenty million dollars. The policy is to be in the joint names of the Hirer and the City of Hobart.

DATE: