

## HOW TO BOOK A SITE

### SELECTING A SITE

This brochure contains a description of all sites to assist you in selecting a site that best meets the needs of your function. The City's website [hobartcity.com.au/waterworks](http://hobartcity.com.au/waterworks) contains additional details on the Waterworks Reserve, facilities and the booking process.

### SITE FEES

#### Family/Social Non Commercial Events

(families, charities, social clubs, sport clubs, schools)

#### Covered Sites

Site 1	\$8 per hour (min 2 h booking)
Site 2	\$8 per hour (min 2 h booking)
Site 9	\$15 per hour (min 2 h booking)

#### Uncovered Sites

Sites 3–8 and site 10 (booking required)	\$5 per hour (min 2 h booking)
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#### Commercial Events

(bookings made on behalf of a business)

Please note that a 50 per cent surcharge applies for commercial bookings.

+ Bond for commercial events: minimum \$200  
(depending event size)

+ Key charge: \$100  
(if access is required outside normal hours)

Small Event (1–50 people) \$240 per event

Medium Event (51–150) \$365 per event

Large Event (151–999) \$475 per event

#### Other Events

**Marquee site** (near site 8) \$11 (site fee)

If a **site inspection** is required a fee of \$240 is payable.

(All fees include GST)

### SITE BOOKING AND PAYMENT

**In Person:** At the Hobart Council Centre, 16 Elizabeth Street. Customer Service Officers will be happy to assist with any enquiries and payments.

**By Telephone:** Please phone Parks and City Amenity administration on 03 6238 2886 credit card payments can be made at the time of booking.

**By Mail:** Payment by cheque or money order (within two (2) working days of making the booking) to GPO Box 503, Hobart 7001.

## TERMS AND CONDITIONS

Please read the following terms and conditions prior to making a booking. These terms and conditions are also contained in the booking confirmation letter. All activities must be conducted in accordance with the *Parks, Recreation and Natural Areas By-law 2008*.

For further information visit [hobartcity.com.au/waterworks](http://hobartcity.com.au/waterworks).

- Payment must be received before your booking can be confirmed.
- The booking fee is refundable if seven (7) working days notice of cancellation is provided prior to your booking date. Notification must be made in writing to [parks@hobartcity.com.au](mailto:parks@hobartcity.com.au).
- The site must be vacated at the completion of the approved booking period.
- The area is to be maintained and left in a clean and tidy condition with all litter generated to be placed in the bins provided or to be removed from the site.
- Please do not feed the ducks or other wildlife.
- No dogs are allowed.
- Access is NOT permitted within the fenced area surrounding the reservoirs as the water stored in the reservoirs is drinking water. Vehicles are not to exceed the speed limit of 20 km/h.
- All vehicles are to be removed from the Reserve by closing time (4 pm during winter and 9 pm during the daylight saving period). Vehicles not removed by closing time will be locked in the Reserve (A reopening fee will be charged for after hours gate openings).
- Power supply is NOT available at the sites.
- All tents, umbrellas, marquees or other similar structures are to be free standing. Pegs are NOT permitted to be driven into the Reserve unless authorised by the City.
- Charges will apply for any damage to the City properties and/or vegetation.
- The consumption of alcohol is required to be in accordance with Responsible Service of Alcohol guidelines and principles to ensure the safety of attendees and the consideration of all reserve users. Should the consumption of alcohol be planned as part of the use of the site, you are required to advise the City as a condition of the booking.
- Where alcohol is to be sold, you will need to contact the Department of Treasury and Finance, Liquor and Gaming to arrange a Liquor Licence.
- **WEDDINGS:** Confetti, rice or similar materials are NOT permitted in the Reserve.
- **ORIENTEERING EVENTS:** A map of the intended course and a copy of public liability insurance must be lodged with Council seven (7) days prior to the event.
- Directions from Council Officers must be respected.
- All bookings are subject to cancellation by the Director Parks and City Amenity, or his/her representative, where wildfire or extreme conditions may pose a threat to users or for any other reason deemed necessary.
- Additional special conditions may be advised as part of your booking approval.

### FURTHER INFORMATION

#### Please contact:

**T** 03 6238 2886

**E** [parks@hobartcity.com.au](mailto:parks@hobartcity.com.au)

**W** [hobartcity.com.au/waterworks](http://hobartcity.com.au/waterworks)

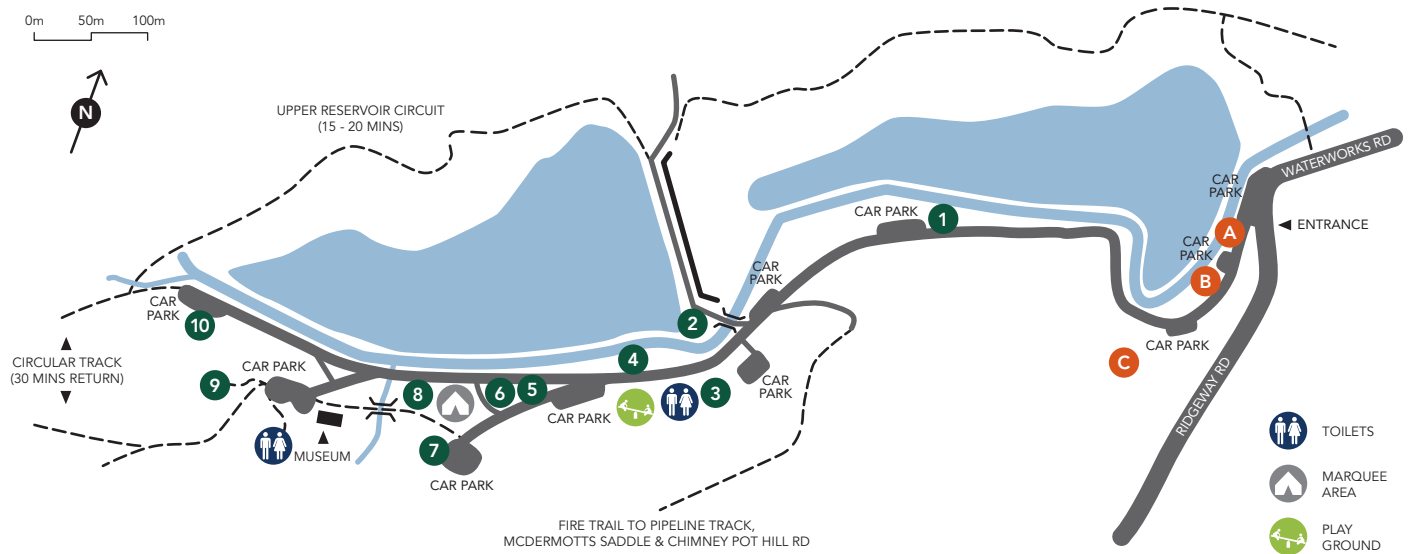


# Waterworks Reserve

## SITE AND BOOKING INFORMATION

First constructed in the 1860s, the Waterworks reservoirs capture the flow of creeks and rivers rising on the higher slopes of kunanyi/ Mt Wellington. Flowing via a network of stone and timber troughs and channels, the gathered waters arrived at the Receiving House, where today, an informative display explains the history of this important and historic site.

The tree-shaded lawns and children's play areas of the Waterworks Reserve are popular for picnics and barbecues. A network of walking tracks wind around the reservoirs and up into the bushland of Ridgeway towards the water's mountain source.



### SITES A, B & C: NO BOOKINGS REQUIRED



**SITE A** (inside entrance on righthand side)

Gas BBQ Yes Shelter No Table 1  
Seating 6 Water tap Yes



**SITE B** (inside entrance on righthand side)

Gas BBQ Yes Shelter No Table 1  
Seating 6 Water tap Yes



**SITE C** (inside entrance on lefthand side)

Gas BBQ Yes Shelter No Table 1  
Seating 6 Water tap Yes

Plenty of area for children to play.



### SITES 1 - 10: BOOKINGS REQUIRED



**SITE NUMBER 1**

Gas BBQ Yes Shelter Yes Tables No  
Seating 15 Water tap Yes Capacity 15-20  
Not suitable for young children or elderly people due to steep tiering access and split level design.



**SITE NUMBER 2**

Gas BBQ Yes Shelter Yes Tables 2  
Seating 15 Water tap Yes Capacity 25  
Plenty of area around shelter for children to play.



**SITE NUMBER 3**

Gas BBQ Yes Shelter No Tables 1  
Seating 6 Water tap Yes Capacity 6-8  
Close to playground and toilets.



**SITE NUMBER 4**

Gas BBQ Yes Shelter No Tables 1  
Seating 6 Water tap No Capacity 8-12  
On a gentle slope.  
Close to playground and toilets.



**SITE NUMBER 5**

Gas BBQ Yes Shelter No Tables 1  
Seating 6 Water tap Yes Capacity 8-12  
On a gentle slope.  
Close to playground and toilets.



**SITE NUMBER 6**

Gas BBQ Yes Shelter No Tables 1  
Seating 6 Water tap No Capacity 4-6  
Open site close to playground.  
Limited shade.



**SITE NUMBER 7**

Gas BBQ Yes Shelter No Tables 1  
Seating 6 Water tap No Capacity 4-6  
Caters for large groups with own tables/chairs.  
Close to toilets and playground.



**SITE NUMBER 8**

Gas BBQ Yes Shelter No Tables 1  
Seating 6 Water tap No Capacity 6-8  
Flat site. Space for children. Close to toilets and Receiving House Museum. Limited shade.



**SITE NUMBER 9**

Gas BBQ Yes (2) Shelter Yes Tables 4  
Seating 40 Water tap Yes Capacity 80  
Shelter has level access and large bench area.  
Close to toilets and Receiving House Museum.



**SITE NUMBER 10**

Gas BBQ Yes Shelter No Tables 1  
Seating 6 Water tap No Capacity 4-6  
Flat site sloping surrounds. Near toilets, Receiving House Museum.