

# Community Grant Application Form - February 2021

## Form Preview

## Welcome

\* indicates a required field

## Introduction

This form is for not-for-profit community groups and organisations who wish to apply for a Community Grant with requests from \$1 000 and up to \$5 000.

Should you require assistance completing your application, contact the Grants Officer on 03 6238 2132 or [grants@hobartcity.com.au](mailto:grants@hobartcity.com.au)

If you need more help using this form, download the [Help Guide for Applicants](#) or check out [SmartyGrants applicant FAQs](#).

**IMPORTANT INFORMATION Adapting your project proposal for COVID-19** It is important that your project can be safely delivered with changing restrictions in mind. In your application, you will be asked to identify how your project is consistent with current requirements for gatherings and maintaining a safe environment. Please visit [coronavirus.tas.gov.au](https://coronavirus.tas.gov.au) or [Worksafe Tasmania](#) for more information. For specific information related to events, please review [A Framework for COVID-19 Safe Events and Activities in Tasmania](#).

## Eligibility

Please ensure you have read the guidelines before completing this application form. This will help you understand if your event is eligible and what kind of information the assessors need to know to make their decision.

If you have any questions about the criteria, please contact the Grants Officer.

In order to be eligible, your application must:

- be for a project or a part of an ongoing program
- be for a project that is to occur after 1 December and before 30 November 2021.
- align with at least one of the objectives in the strategic and planning documents that are referenced in this application
- be for a project that has not received any other grant from the City of Hobart within the same financial year
- seek support for a project that is to take place within the Hobart local government area
- not be from an applicant who has an outstanding City of Hobart acquittal.
- be for a project that does not have the potential to make a significant profit
- not be seeking donations or fundraising for core or recurrent operations of the applicant
- not be to pay for existing debt or items purchased before a grant offer is made

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- not make a request for support that includes:
  - ongoing administration or operational costs
  - capital works
  - construction of or improvements to buildings
  - remission of rates
  - activities which have already occurred or commenced
  - the delivery of national conferences and/or seminars
  - support of individual pursuits or professional development unless there is a public outcome
- not be for the purchase of equipment unless that equipment is essential for the delivery of the project
- must align with the City of Hobart's Social Inclusion Strategy in relation to any sporting or recreation projects

**I confirm I have read and understood the eligibility criteria, and this application meets all the grant requirements. \***

Yes

**The Grant will only be given to a government agencies or enterprise in limited circumstances. If you are a government agency or enterprise, please select one of the following options that best describes you. \***

- This question does not apply to me
- Tasmanian Museum and Art Gallery
- Royal Tasmanian Botanical Gardens
- An accredited school
- Registered training organisation
- Australian, Tasmanian, or Local government agency or body

If this question does not apply to you, please select "This question does not apply to me"

**Has your group or organisation received a grant from the City of Hobart before? \***

Yes  No

**How did you find out about this Grant Program? \***

- |   |   |
|---|---|
| <input type="checkbox"/> Advert in Mercury newspaper                                  | <input type="checkbox"/> Social Media                                       |
| <input type="checkbox"/> Another Website (please tell us which site in the box below) | <input type="checkbox"/> Was told by a staff member from the City of Hobart |
| <input type="checkbox"/> Attended an information session / presentation               | <input type="checkbox"/> Was told by a previous grant recipient             |
| <input type="checkbox"/> City of Hobart Website                                       | <input type="checkbox"/> Word of mouth                                      |
| <input type="checkbox"/> I am a previous applicant                                    | <input type="checkbox"/> Window signage on Davey Street                     |
| <input type="checkbox"/> Newspaper  | <input type="checkbox"/> Other: <input type="text"/>                        |
| <input type="checkbox"/> Received an email from the City of Hobart                    |   |

## Applicant Details

\* indicates a required field

**Applicant \***

Organisation Name

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**Is the applicant an unincorporated group? \***

Yes, we are unincorporated

No, we are incorporated

**Address \***

Address

  

**Website or social media page \***

Must be a URL.

**What is the purpose of your organisation? \***

Word count:

Must be no more than 50 words.

Please provide a short statement describing the applicant's reason for being and its activities. This statement will be used in reports, media statements and external communications related to this grant.

**Please upload the current Board membership and/or organisational structure \***

Attach a file:

**Does the applicant have public liability insurance suitable for this project? \***

Yes

No

The grant includes costs to purchase public liability insurance

**Does the applicant have an ABN? \***

Yes

No

## Applicant's ABN Information

**Please provide your organisation's ABN \***

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register
ABN
Entity name
ABN status
Entity type
Goods & Services Tax (GST)
DGR Endorsed

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ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

## Applicant's legal status

As your organisation doesn't have an ABN, please provide the certificate of incorporation to validate your legal status.

### Please provide your certificate of incorporation \*

Attach a file:

## Contact details

This person will receive general correspondence relating to this application.

### Contact name \*

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

### Position \*

### Phone number \*

Must be an Australian phone number.

### Mobile number \*

Must be an Australian phone number.

### Email address \*

Must be an email address.

### Are you the head of the organisation applying for this grant? \*

Yes  No

### If successful, are you happy for your contact details to be provided to the media? \*

Yes  No  I can provide alternative contact details

## Head of organisation

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**Head of organisation/  
group \***

Title

First Name

Last Name

**Position \***

**Email address \***

Must be an email address.

## Application from unincorporated organisations or groups

Individuals, unincorporated groups or organisations are eligible to apply for a Community Grant under their name.

**Are the applicants over 18 years old? \***

Yes

No

The head of the organisation or members of the group must be over 18 years old.

**Do you have public liability insurance? \***

Yes

No

Please contact the City of Hobart for recommendations of suitable options.

## CV of applicants

The head of the organisation or members of the group must provide CVs outlining their experience. Other documents demonstrating their professional practice can be added.

**Name of individual**

**Upload document**

Name of individual	Upload document
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

## Project Details

\* indicates a required field

**Project Title \***

**In a succinct statement, please describe what you are seeking funding for? \***

Word count:

Must be no more than 50 words.

Provide a short description of your project - what are you out to do?

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### **Describe your project and why it is important or timely to you or your organisation/group. \***

Word count:

Must be no more than 200 words.

Describe the specific issue or need you want to address (200 words recommended)

### **What are the primary areas of focus for this project/program? \***

No more than 5 choices may be selected.

You can select items from any area of the list – all have equal value. Only select sub-categories if you want to be more specific. In this question we want to know about the field of work (e.g. arts, sport, health), rather than the types of people it will affect (e.g. young people, refugees)

### **How will your project will be delivered? \***

Word count:

Must be between 25 and 200 words.

Provide details of the event planning and timeline, venue, and resources required to achieve your goals

### **Start Date \***

Must be a date and between 1/7/2021 and 30/6/2022.

If your intended activity or project starts after 30 June 2021 please apply to Round 2 of this program.

### **End Date \***

Must be a date and no earlier than 1/7/2021.

### **Where will the main activity take place? \***

Address

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Address Line 1, Suburb/Town, State/Province, and Postcode are required. Country must be Australia

### Local Government Area (LGA)

Your project must take place in the Hobart Municipality

### Will your project be using City of Hobart venues, spaces or equipment? \*

- Yes  No

### City of Hobart assets

### Will your event be in any of City of Hobart venues or spaces (you may tick more than one) \*

- |  |  |
|--|--|
| <input type="checkbox"/> Alexandra Battery                       | <input type="checkbox"/> kunanyi / Mount Wellington Observation Centre |
| <input type="checkbox"/> Ancanthe Park - Lenah Valley            | <input type="checkbox"/> Long Beach Reserve                            |
| <input type="checkbox"/> Beaumaris Zoo                           | <input type="checkbox"/> Mathers House                                 |
| <input type="checkbox"/> Blinking Billy Point                    | <input type="checkbox"/> Princes Park Magazine                         |
| <input type="checkbox"/> Cascade Gardens - South Hobart          | <input type="checkbox"/> Queens Domain                                 |
| <input type="checkbox"/> Cenotaph - Hobart                       | <input type="checkbox"/> Regatta Grounds                               |
| <input type="checkbox"/> City Hall                               | <input type="checkbox"/> Salamanca Lawns                               |
| <input type="checkbox"/> CoH Playground                          | <input type="checkbox"/> Soundy Park                                   |
| <input type="checkbox"/> CoH Sporting Facility                   | <input type="checkbox"/> St David's Park                               |
| <input type="checkbox"/> Cornelian Bay Oval & Foreshore          | <input type="checkbox"/> Town Hall                                     |
| <input type="checkbox"/> Cultural Park / North Hobart Skate Park | <input type="checkbox"/> Town Hall Underground                         |
| <input type="checkbox"/> Dorney House                            | <input type="checkbox"/> Waterside Pavilion                            |
| <input type="checkbox"/> Fitzroy Gardens                         | <input type="checkbox"/> Waterworks Reserve                            |
| <input type="checkbox"/> Franklin Square                         | <input type="checkbox"/> Youth Arts & Recreation Centre Rehearsal Room |
| <input type="checkbox"/> Hobart Rivulet Park                     | <input type="checkbox"/> No, I am not using a Council venue            |
| <input type="checkbox"/> John Doggett Park                       | <input type="checkbox"/> Other: <input type="text"/>                   |

### Does this grant include in-kind support for the hire of City of Hobart equipment or services? (You may tick more than one) \*

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- |  |  |
|--|--|
| <input type="checkbox"/> Bean Bags             | <input type="checkbox"/> PW1 food kiosk                                    |
| <input type="checkbox"/> Umbrella with stand   | <input type="checkbox"/> Waterside fence                                   |
| <input type="checkbox"/> Table and bench set   | <input type="checkbox"/> Scullery sink                                     |
| <input type="checkbox"/> Bins/Waste Management | <input type="checkbox"/> No, I am not hiring Council equipment or services |
| <input type="checkbox"/> Road Closure License  | <input type="checkbox"/> Other: <input type="text"/>                       |

## COVID-19 Planning

\* indicates a required field

### COVID-19 safe plans

The Tasmanian Government's [COVID-19 Safe Workplace Framework](#) supports workplaces as they re-open or expand their business activities during the pandemic while ensuring the health and safety of all Tasmanians.

The Safe Workplace Guidelines will help you to complete your safety plan/checklist so that you comply with the minimum standards.

[A Framework for COVID-19 Safe Events and Activities in Tasmania](#) supports event organisers to plan and hold larger-scale COVID-19 safe events from 1 December 2020. Depending on the risk profile of the event, it will be classed as level 1, 2 or 3 and different controls will apply depending on the level. Review the framework before completing your application to determine if your event must be registered.

**Do you agree to deliver the project in a way that is compliant with the prevailing directions issued by the Australian and Tasmanian governments? \***

Yes

**Have you read and understood the requirements of delivering your project? \***

Yes

No

**Is your project an event as defined by the Framework for COVID-19 Safe Events and Activities in Tasmania? \***

Yes

No

**Do you have a COVID-19 Safe Plan for this project? \***

Yes, I will have an event specific COVID-19 safe plan

Yes, the project will comply with the workplace COVID-19 Safety Plan

Yes, the project will comply with the Specific Conditions of Hire set by the City of Hobart

No

**Please explain why this project doesn't require a COVID-19 Safety Plan? \***

Word count:

Must be no more than 100 words.



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**Is this project an event that requires registration with Business Tasmania and comply with the Framework for COVID-19 Safe Events and Activities in Tasmania? \***

- No, this is a Level 1 event and activity
- Yes, this is a Level 2 event and activity
- Yes, this is a Level 3 event and activity
- No, this project is part of our workplace activity

**You have identified this as a Level 2 or 3 event. When will you submit an application and Events COVID-19 Safety Plan for assessment to Business Tasmania? \***

Word count:

Must be no more than 25 words.

For more information, please visit Business Tasmania.

Please provide a summary of how your project is minimising the risk of COVID-19 in the community.

This information should come from your COVID-19 Safety Plan.

You can upload your COVID-19 Safety Plan at the end of this application under "Supporting Documents". If you choose this method, please write "attached" in the above text field.

**How will the project be collecting contact details for contact tracing purposes? \***

Word count:

Must be no more than 100 words.

For guidance on how to meet contact tracing obligations, visit [www.business.tas.gov.au/coronavirusinformation/contacttracing](http://www.business.tas.gov.au/coronavirusinformation/contacttracing)

**How will the project provide COVID-19 safety information and instruction to patrons, employees, contractors and volunteers? \***

Word count:

Must be no more than 100 words.

**How will the project manage site access/egress, including queue management, security and congestion? \***

Word count:

Must be no more than 100 words.

**What is the proposed plan and schedule for cleaning the project site and promoting good hygiene practices? \***

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Word count:

Must be no more than 100 words.

## Project Delivery

\* indicates a required field

### Project Management

**In dot points, describe how your project will be managed. You may include information such as: key project positions and their role; what is the decision making process (e.g. boards and committees, working groups); roles of contractors or professionals; assistance from other community groups or strategic partners. \***

Word count:

Must be no more than 200 words.

## People

Please identify the number of people involved in your event. The overall capacity of your event includes staff, volunteers, artists, participants and attendees.

**The overall capacity of your project must comply with current restrictions set by public health. To review the current restrictions, visit [coronavirus.tas.gov.au](https://www.coronavirus.tas.gov.au).**

### Attendees

The **audience** is defined as people who engage with the event program, such as ticket holders, event attendees, subscribers, customers and workshop participants.

How many people do you anticipate to attend your project? \*

Must be a number.

Who are the expected primary beneficiaries of this project/program? \*

No more than 5 choices may be selected. Please choose only the group/s that are at the very core of this project/program. If your initiative is open to everyone, choose the first item, 'Universal - no particularly targeted beneficiaries'

Will there be a fee for people to participate or attend your event or activity? \*

### Participants

The **participants** are people or groups who are actively involved in the delivery of the event. These are performers, speakers, artists, creatives, staff, contractors and volunteers.

How many paid staff are working on your project? \*

Must be a number.

How many volunteers will be working on your project? \*

Must be a number.

How many other people do you anticipate to participate in the project? \*

Must be a number.

This excludes staff and volunteers

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Yes

No

**Overall capacity \***

This number/amount is calculated.

## Ticketing Charges

List the pricing for admission charges here, including any variations, such as discounts or concessions.

You may edit the descriptions 'Fee Type' to suit your requirements. More rows can be added to the table if necessary by clicking the 'add more' button.

Fee Type	Price	Comments (optional)
	Must be a dollar amount.	
Full Price	\$	
Concession		

## Key project staff

Please detail the key project personnel involved in this project and their roles. Where possible, please provide a CV, biography or description of each person. In this document please describe their suitability for the role and confirm their intended participation in this project.

Name	Role in the project	Paid or Volunteer?	CV/Bio

## Strategic partners

A strategic partner is not necessarily your auspice organisation, but rather a group or organisation that is assisting in some way to deliver your event. This can be charities, other not-for-profits, non-government organisations or sponsors and donors.

**Are you working with strategic partners to deliver this event? \***

Yes

No

## Strategic Partners

A strategic partner is a group or organisation that is assisting or contributing in some way to the delivery of your project. An auspice organisation is not necessarily a strategic partner.

Please be sure that a Letter of Support is attached, and is relevant to this project.

You may add more rows to the table by clicking on the 'add more' button.

Strategic partner	Role in your project	Contribution	Letter of Support/ Confirmation

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### Marketing

**Please identify how you will promote your project? \***

- |   |  |
|---|--|
| <input type="checkbox"/> Applicant's website              | <input type="checkbox"/> Event signage                                   |
| <input type="checkbox"/> Social media                     | <input type="checkbox"/> Newsletters                                     |
| <input type="checkbox"/> Paid social media                | <input type="checkbox"/> Direction communications with members           |
| <input type="checkbox"/> Printed material                 | <input type="checkbox"/> Civic banners                                   |
| <input type="checkbox"/> Media (such as radio interviews) | <input type="checkbox"/> Shared with like-minded groups or organisations |
| <input type="checkbox"/> Paid advertising                 | <input type="checkbox"/> Other: <input type="text"/>                     |

**Briefly describe your marketing plan and how you intend to connect with your primary audience. Please note your marketing costs should be reflected in your budget. \***

Word count:

Must be no more than 150 words.

### Assessment Criteria

\* indicates a required field

The following questions are text based and have word limits. Please express information clearly and succinctly. Applications are not assessed on grammatical accuracy. You may use dot points, and you do not need to use the total word count unless necessary.

You can provide additional relevant information (such as images, designs and audio files) in the 'Support Material' section.

**Provide evidence of how your project benefits the community by responding to a need or interest. \***

Word count:

Must be no more than 250 words.

**How will your project activate, enliven and engage local areas and facilities and/or build capacity, strength and resilience in our community? \***

Word count:

Must be no more than 250 words.

**Which outcome from the Capital City Strategic Plan does your event align with? \***

- 1.1 Hobart keeps a strong sense of place and identity, even as the city changes.

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- 2.1 Hobart is a place that recognises and celebrates Tasmanian Aboriginal people, history and culture, working together towards shared goals.
- 2.2 Hobart is a place where diversity is celebrated and everyone can belong, and where people have opportunities to learn about one another and participate in city life.
- 2.4 Hobart communities are safe and resilient ensuring people can support one another and flourish in times of hardship
- 3.1 Hobart is a creative and cultural capital where creativity is a way of life.
- 3.2 Creativity serves as a platform for raising awareness and promoting understanding of diverse cultures and issues.
- 3.4 Civic and heritage spaces support creativity, resulting in a vibrant public realm
- 6.5 Hobart's bushland, parks and reserves are places for sport, recreation and play
- 7.1 Hobart has a diverse supply of housing and affordable homes.

**How does your project align with the above selection(s). \***

Word count:

Must be no more than 250 words.

**Describe the ways in which your project will involve community in areas such as support, consultation, development, delivery, or documentation. \***

Word count:

Must be no more than 250 words.

## Budget

\* indicates a required field

Notes to your budget

**What is the request of the City of Hobart Grant (GST exclusive)? \***

Must be a whole dollar amount (no cents) and between 1000 and 5000.  
What is the total financial support you are requesting in this application?

**Would you be willing to accept an offer of partial funding? \***

Yes

No

## Budgeted Income

Please describe all income items that are contributing to this project. This includes your cash and in-kind contribution, as well as an estimate of any in-kind volunteer hours.

Please note, that if you expect to generate revenue from your project, it should be reflected in your budget income table. Additional in-kind support from other sources may be listed but must be reflected with the equivalent value in the Expenditure Budget.

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**PLEASE NOTE: All items listed in your Income Budget should be GST exclusive**

Income source	In-kind or cash	Confirmed or Not	Dollar Amount (\$) GST exclusive
City of Hobart (cash only)	In-kind	Confirmed	\$
	Cash	Not Confirmed	
	In-kind	Confirmed	
	Cash	Not Confirmed	
	In-kind	Confirmed	
	Cash	Not Confirmed	
	In-kind	Confirmed	
	Cash	Not Confirmed	
	In-kind	Confirmed	
	Cash	Not Confirmed	

**Total Income Amount**

\$

This number/amount is calculated.

## Budgeted Expenses

Please describe your budget expenditure. Please note, the income described in your Income Budget should all be accounted for in your Expenditure Budget.

PLEASE NOTE:

- All items listed in your Expenditure Budget should be GST exclusive.
- At least one item must be attributed to the requested support from the City of Hobart.

Expenditure Item	Funding Source	Dollar Amount (\$) GST exclusive
		Must be a whole dollar amount (no cents).
	City of Hobart	\$

## Expenditure Budget Totals

**Total Expenditure Amount**

\$

This number/amount is calculated.

## Budget Totals

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Your budget must balance, that is, Income minus Expenses equal zero.

If you have a budgeted loss, enter a line item in the income section to balance to zero.

### Total Budgeted Income

\$

This number/amount is calculated.

### Total Budgeted Expenses

\$

This number/amount is calculated.

### Net budget (should be zero)

\$

This number/amount is calculated.

## Budget Comments (optional)

Any additional notes or comments about the budget can be made here.

If the project you are seeking funding for is part of a larger project, it may be worthwhile to attach the complete project budget as 'support material'.

Word count:

Must be no more than 200 words.

## Support Material

### Application Support Material

Support material must be directly relevant to the project and complement rather than duplicate information already provided in this application.

A maximum of eight (8) items may be submitted.

Support material may include:

- recent examples of your work and/or that of the key personnel (visual, aural or literary)
- evidence of community support (e.g. a letter of support from a community organisation that may directly or indirectly benefit from and that shows understanding of your project)
- other documentation or materials which will help the assessors understand your project

Acceptable formats, sizes and quantities:

- word documents, pdfs, jpgs and mp3 files
- maximum 5MB per file
- maximum of three urls that directly link to relevant webpages
- passwords must be provided for private links to YouTube, Vimeo etc

The following are **not** considered as support material and will not be assessed:

- generic Facebook pages
- additional CV or bio information
- annual reports
- minutes of meetings (including AGMs)

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### Uploading Support Material

Item Description	Upload your Files here	Website	Password (if required)
		Must be a valid url	If required to access your file.

### Confirmation of Venue/Equipment/Hire/Permits

It is the responsibility of the applicant to ensure that all venue, equipment bookings, or any associated charges for fees or permits (private, commercial or City owned) required for the project are managed by the applicant.

All venue, equipment hire, fees, or permits that are critical to your project should be itemised in your budget, with confirmation and quotes attached here.

Item Description	Booking correspondence/ confirmation	\$ Cost (GST exclusive)
		Must be a dollar amount.
		\$

### Declaration

\* indicates a required field

### Waste Management Strategy

The [City of Hobart Waste Management Strategy 2015 - 2030](#) requires all entities affiliated with the City of Hobart to support our City in our endeavour to achieve zero waste to landfills by 2030.

All Grant recipients are required to implement strategies that are aimed at:

- **Reducing waste in food services at events.** This means that if food is sold or given away in disposable containers, only certified compostable containers and utensils may be provided to patrons.
- **Reducing land-fill.** This means that the use and distribution of plastic, microbead and glitter products (such as balloons, flags and promotional paraphernalia and single use plastic water bottles) will not be undertaken as part of the event.

**I acknowledge and accept the above \***

Yes

### The City of Hobart's support

The City of Hobart is proud to support creative and community initiatives that activate Hobart. If you are successful in your grant application you will be required to acknowledge the contribution that the City of Hobart has made to your project.



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Please be aware that failure to comply to the [Grant and Partnership Acknowledgement Guidelines](#) could make the applicant ineligible for grant assistance from the City of Hobart in the future.

### **Have you read and understood the Grant and Partnership Acknowledgment Guidelines? \***

Yes

## Payment information

If your request is approved we can provide an electronic transfer of the funds into your account within 14 days of receiving your signed grant agreement. Alternatively you may provide a Tax invoice.

To allow us to process your payment based on the information provided in this application please agree to the following statement:

- Both parties to the following agree that they are parties to a **Recipient Created Tax Invoice (RCTI)** agreement.
- In this instance the recipient is the City of Hobart and the supplier is the Grant applicant.
- The recipient and the supplier declare that this agreement relates to the requested supplies (grant) if accepted.
- The recipient can issue tax invoices in respect of these supplies.
- The supplier will not issue tax invoices in respect of these supplies.
- The supplier acknowledges that it is registered for GST and that it will notify the recipient if it ceases to be registered.
- The recipient acknowledges that it is registered for GST and that it will notify the supplier if it ceases to be registered.
- Acceptance of this recipient created tax invoice (RCTI) constitutes acceptance of these terms.
- The supplier must notify the recipient within 21 days of receiving this document if the supplier does not wish to accept the proposed agreement.

### **If successful the City of Hobart will be able to pay your grant funds automatically into your account without a separate invoice. \***

- I accept the above. Please generate a RCTI on my behalf.
- I will provide a Tax Invoice.

## Payment via Recipient Created Tax Invoice

To allow us to process your payment as an electronic transfer based on the information provided in this application please agree to the following statement:

- The City of Hobart and the Grant Recipient declare that this agreement relates to the above grant.
- The City of Hobart can issue tax invoices in respect of this grant.
- The Grant Recipient will not issue tax invoices in respect of this grant.
- The City of Hobart acknowledges that it is registered for GST and that it will notify the Grant Recipient if it ceases to be registered.
- Acceptance of this RCTI constitutes acceptance of the terms of this written agreement.
- Both parties to this supply agree that they are parties to an RCTI agreement.

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- The grantee must notify the City of Hobart within 21 days of receiving this document if the Grant Recipient does not wish to accept the proposed agreement.

### Please confirm the following \*

- The Grant Recipient acknowledges that it is registered for GST and that it will notify the City of Hobart if it ceases to be registered
- The Grant Recipient acknowledges that it is not registered for GST.

### Applicant Primary Bank Account \*

Account Name

BSB Number

Account Number

Must be a valid Australian bank account format.

By submitting this application form I confirm that:

- I am authorised to submit this application
- the information provided in this application is complete and correct, to the best of my knowledge
- the offer of a Grant is at the discretion of the City of Hobart
- if successful, this organisation will be required to fulfil the Conditions of the Grant
- any grant awarded will be used only for the project described in this application
- I will immediately advise the City of Hobart of any project changes which may alter the eligibility status of the project
- I consent to the public release of the name of the applicant organisation and the details provided in the Project Outline.

**Name of person completing this application? \***

**Position? \***

**Date submitted? \***

Must be a date.