

## When to use this form

Use this form if you would like to apply for a residential metered space permit. There are limited streets in Hobart where these permits can be issued and only applies where a separate house is used as a residential dwelling within what is mostly a commercial area.

**For your application to be considered please provide the supporting documentation listed below:**

- a copy of current registration papers showing the registration number and owners name OR insurance papers showing the registration number and owners name OR a bill or sale showing the vehicle registration number and owners name
- proof of residency (a copy of a contract of sale OR a lease agreement OR photo identification showing the address OR a bill showing the owners name and address)

For more information about residential metered space permits, including current fees, please visit our [website https://www.hobartcity.com.au/City-services/Parking/Parking-permits/Residential-parking-permits](https://www.hobartcity.com.au/City-services/Parking/Parking-permits/Residential-parking-permits) or telephone the Customer Service Centre on 6238 2711.

## Applicant details

First name Required

Last name Required

Email address Required

Telephone number Required

Street address Required

Please select the option that describes your residential status at the above address (Select one option) Required

- I am the owner
- I am the co-owner
- I rent the property

Postal address (if different to street address)

Preferred contact method (Select one option) Required

- email
- telephone
- Australia Post

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## Application details

What location are you applying for? (Select one option) Required

- Goulburn St (between Harrington and Barrack streets)
- Barrack St (between Liverpool and Goulburn streets)
- Murray St (between Melville and Brisbane streets)
- Campbell St (between Brisbane and Patrick streets)
- Brisbane St (between Campbell and Argyle streets)
- Wilmot Street

What is your vehicle registration number? Required

If approved, how would you like to receive your permit? (Select one option) Required

- by mail\*
- I will pick up at the Customer Service Centre, 16 Elizabeth Street Hobart

\*If you choose to have your permit mailed to you, this may take up to 14 business days. One of our officers will contact you to arrange for payment over the phone before your permit is mailed.

## Supporting documentation

As part of your application please make sure you have attached your supporting documentation as required below.

### Proof of residency Required



Please attach all files to the end of this form before submitting it.

### Current vehicle registration papers or proof of ownership Required



Please attach all files to the end of this form before submitting it.

## Terms and conditions

1. The vehicle must have a Tasmanian Registration in the applicant's name. 2. That only one permit is issued for each separately assessed residential property in any area prescribed by the Council subject to (3). 3. That a permit can be issued only if no off street parking is available on the property. 4. That where more than one residential unit is located on a site, the number of permits shall not exceed the number of spaces located in the street outside the frontage of the property. 5. The permit must be applied for on the proper application form and the required fees paid. 6. All permits expire on the 30th of June each year and a new application must be made for the succeeding year. The fee paid is for one year or any part of a year and no allowance or rebate can be made for shorter periods. 7. The permit ceases to be valid on the change of ownership of the vehicle or change of address of the holder of the permit. 8. The permit holder is responsible to present the car at the Customer Service Centre, 16 Elizabeth Street, Hobart as proof that the permit label has been removed. 9. A permit for another car for a residential property will not be issued until condition (8) above has been satisfied. 10. The permit will have inscribed on it the vehicle number for which it was issued and it will not be transferred to another vehicle. 11. Where a permit holder changes vehicles a new application must be made and another label fee is payable (\$10.00). 12. The permit must be properly stuck to the bottom left hand side (passenger side) of the windscreen and be clearly visible from the outside of the vehicle. 13. The issuing of the permit does not guarantee the availability of any parking space to the holder. 14. The permit is only valid for the area for which it is issued. 15. Permits can only be issued for private cars and station wagons but not for commercial vehicles. 16. The permit may be cancelled by an authorised Council Officer for a breach of any of the above conditions. 17. The permit is issued subject to direction of a Police or Council Officer at any time.

## Declaration

### I have attached the following documents as part of my application: (Select one or more options) Required

- proof of residency
- current vehicle registration papers or proof of ownership

### In making this application: (Select one or more options) Required

- I declare that the information I have provided is true and correct.
- I agree to comply with the terms and conditions associated with my permit(s).
- I agree that by typing my name below I have signed this application.

Name of signatory Required

Date Required

D	D	M	M	Y	Y	Y	Y
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For information on how Council manages, handles and protects personal information it collects please refer to the [Privacy Statement and Policy](https://www.hobartcity.com.au/Council/Legislation-and-by-laws/Privacy-statement)  
<https://www.hobartcity.com.au/Council/Legislation-and-by-laws/Privacy-statement>.

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*End of form*

*Don't forget to attach all files before submitting this form*