

Application to occupy a public space (other than outdoor dining)



City of HOBART

When to use this form

Use this form if you are applying to occupy a public space within the Hobart municipal area with any of the following:

- objects within or over a highway
- fencing
- gardens within the road reservation
- building any structures
- use of cranes, concrete pumps, or any other special vehicle used for building works (only applies to a park or reserve)
- signboards (where a permit is required*)
- other

*For the display of signboards a permit is not required if they are placed in line with clause 8 of the Public Space by-law. A fee applies for occupying a public space. This will depend on the size of the area and the location. A permit will only be issued if the safe and convenient movement of pedestrians is maintained.

For your application to be considered please provide the supporting documentation listed below:

- a copy of your public liability insurance in the name of the individual or company making this application
- a plan of the proposed area (in relation to the front and side property boundaries of the business or residence)

For further information please visit the [City's website https://www.hobartcity.com.au/Business/Permit-to-occupy-a-public-space](https://www.hobartcity.com.au/Business/Permit-to-occupy-a-public-space) or contact the City Inspector on 6238 2970.

Issued under Part 2 Division 1 Clause 6 of the Public Spaces by-law 2018.

Applicant details

Applications can only be made by an individual or a company.

Are you applying as an individual or a company? (Select 1 option) Required

- individual (complete first and last name details below)
- company (complete company name details)

First name

Last name

Company name

Contact details

First name (if different to applicant)

Last name (if different to applicant)

Email address Required

Telephone number Required

Street address Required

Postal address (if different to above)

Preferred contact method (Select 1 option) Required

- email
- telephone
- Australia Post

Application details

What are you applying for? (Select 1 option) Required

- objects within or over a highway
- fencing
- gardens with the road reservation
- building any structures
- use of cranes, concrete pumps, or any other special vehicle used for building works (only applies to a park or reserve)
- signboards (where a permit is required*)
- other

If other, please specify details

Detail of occupancy

Please provide a description of what you would like to do Required

Start date Required

D	D	M	M	Y	Y	Y	Y
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End date (if there is no end date leave blank)

Time(s) required Required

Location

Street number (or other location e.g. Princes Park) Required


Street name Required

Suburb Required


Supporting documentation

As part of your application please make sure you have attached your supporting documentation as required below (not required if you are applying for placement of a signboard).

Copy of Public liability insurance

 Please attach all files to the end of this form before submitting it.

A plan of the proposed area (in relation to the front and side property boundaries of the business or residence)

 Please attach all files to the end of this form before submitting it.

Indemnity and declaration

Indemnity statement

- a. If a permit is issued by the Council as requested by this application then the applicant is responsible for and indemnifies and will keep Council and each of Council's officers, employees, agents and contractors (Indemnified Persons) indemnified in respect of any claim, demand, action, damage, loss, liability, cost, charge, expense, outgoing or payment which Council or any of the Indemnified Persons pay, suffer, incur or are liable for as a consequence of or arising directly or indirectly from any or all of the following:
- (i) any breach or failure to comply with the conditions of the permit by the applicant and/or the applicant's employees, agents, contractors or invitees;
 - (ii) any unlawful, wilful or negligent act or omission of the applicant and/or the applicant's employees, contractors, agents or invitees;
 - (iii) any event, circumstance, matter or thing being at any time found to be other than as warranted or represented by the applicant, whether in the application, the permit or otherwise.
- b. By making this application, the applicant is offering to be bound by this indemnity and this may be relied upon by the Council as a binding agreement if a permit is granted.
- c. This agreement to indemnify does not merge on the expiry or cancellation of the permit, and the applicant will remain bound by the indemnity after the permit has expired or has been cancelled.

Declaration

I have attached the following documents as part of my application: (Select 1 or more options) Required

- Copy of public liability insurance (not required if you are applying for placement of a signboard).
- A plan of the proposed area (in relation to the front and side property boundaries of the business or residence).

In making this application: (Select 1 or more options) Required

- I declare that the information and attachments I have provided are true and correct and I agree to comply with all clauses of the indemnity statement outlined above. Required
- I am duly authorised to sign on behalf of the organisation or business named as the applicant (if applicable).
- I agree that by typing my name below I have signed this application. Required

Name of signatory Required

Date Required

D	D	M	M	Y	Y	Y	Y
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For information on how Council manages, handles and protects personal information it collects please refer to the [Privacy Statement and Policy](https://www.hobartcity.com.au/Council/Legislation-and-by-laws/Privacy-statement) <https://www.hobartcity.com.au/Council/Legislation-and-by-laws/Privacy-statement>.

End of form
 Don't forget to attach all files before submitting this form