

Major Cultural Organisation Grant Guidelines

This guideline outlines the eligibility, assessment criteria and application process for the Major Cultural Organisation Grant.

OVERVIEW

The Creative Hobart grants program supports a vision that recognises cultural development and the creative industries, provides a real opportunity to strengthen community wellbeing, create a rich sense of place, and contribute to economic viability.

Major cultural organisations contribute to Hobart as a creative city and make Hobart a truly wonderful place to live, work and visit.

This grant contributes towards the annual public programs of major cultural organisations located in Hobart.

WHAT CAN YOU APPLY FOR?

The Major Cultural Organisation Grant provides support towards ongoing public program costs. This may include artistic programming, audience development, artist development, community outreach, or other activities that constitute the annual program of activities of the organisation.

Eligible organisations may apply for other funding within the City of Hobart grants program for special events, projects and activities in addition to the organisation's annual public program.

AVAILABLE FUNDING

This grant provides cash support over \$10,000.

The grant request should be commensurate with the scale of the proposed activity taking into account expected audience numbers and participants involved. This is a competitive grant round and funding is determined by the applications merits against the assessment criteria.

Due to the high interest in the funding, partial funding may be offered.

HOW TO APPLY

Read the Guidelines in full, review the previous rounds Application Form and start preparing your documentation.

All applications are to be submitted through the grants system, Smarty Grants hobartcity.com.au/Grants.

Speak to us before you apply so we can help you with tips for a successful application.

Contact our Customer Service Centre on **03 6238 2711** and mention that you are interested in the Major Cultural Organisation Grant. Or email your enquiry to our Grants Team at fundingprogram@hobartcity.com.au.

WHO CAN APPLY?

To be eligible for the Major Cultural Organisation Grant, applicants must be:

- ✓ a not-for-profit organisation that delivers programming in community and public spaces
- ✓ constitutionally established to primarily support and deliver creative outputs and outcomes
- ✓ able to demonstrate an annual income of at least \$1.2 million
- ✓ employing professional permanent staff
- ✓ delivering year-round public outcomes

ACTIVITY ELIGIBILITY

Applications for the Creative Hobart Major Cultural Organisation Grant must demonstrate that the activity:

- ✓ is aligned with at least eight of the nine **Creative Hobart Strategy** objectives
- ✓ has outcomes that are delivered in the City of Hobart local government area (**LGA Map located on Page 8 of City Economy Strategy**)
- ✓ incorporates key strategic commitments for the City of Hobart, such as:
 - **Waste Management Strategy**
 - **Aboriginal Commitment and Action Plan**
 - **Hobart: A city for all**, the City of Hobart's Community Inclusion and Equity Framework.

ACTIVITY INELIGIBILITY

Applications will be ineligible if the request for support:

- ✗ duplicates existing activities already available within the Hobart local government area
- ✗ is from an applicant that has not fulfilled the conditions of a previous City of Hobart grant by the due date
- ✗ is commercial, has the potential to make significant profit or be self-sustaining.

LATE APPLICATIONS

Late applications will not be accepted, please ensure you prepare all documentation and upload well before the due date and time. If you require technical support, get in touch with us as soon as possible.

FUNDING USE

This grant cannot be used to fund:

- ✗ donations or fundraising activities that support the recurrent operations of the applicant
- ✗ contribution towards payment of rates
- ✗ activities that have already commenced, or are scheduled to, prior to the published activity start date
- ✗ retrospective payments or deficit funding
- ✗ capital works, construction, or improvements to buildings not part of a recognised public art installation
- ✗ individual pursuits or professional development, unless there is a significant, demonstrated public outcome
- ✗ the purchase of equipment that is not specific to activity delivery and would otherwise support the operations of the organisation
- ✗ the core delivery of national conferences or seminars to be staged in Hobart.

WHEN TO APPLY

Applications open

4 August 2025

Applications close

Monday 1 September 2025

Notification of application outcome

November 2025

Activity timeframe

1 January 2026 to 31 December 2026

ASSESSMENT

Assessment of the Major Cultural Organisation Grants are undertaken by a panel of council officers and external representatives with relative experience in the subject matter. Panel recommendations are reported to the Council, or their delegate, for approval.

ASSESSMENT CRITERIA

Each eligible application will be assessed on its individual merit against the following criteria to determine its capacity to:

- contribute to the City as a vibrant place to live and visit
- align with the objectives of the Creative Hobart Strategy
- demonstrate involvement and benefits to the community through the activity
- manage capacity through suitably qualified and experienced staff, and strong financial viability.

Creative Hobart Strategy

The City's cultural strategy, Creative Hobart, outlines three 'Outcome Areas' with nine 'Objectives'. Part of the assessment will rate applications on the capacity to contribute to at least eight of the nine Creative Hobart Strategy objectives.

A PLATFORM FOR CREATIVITY

Facilitate programs that engage artists and cultural workers in activating the city's built and natural public spaces, providing opportunities for community participation in culture.

Objective 1.1 - Enhancing a sense of place

Objective 1.2 - Activating public spaces

Objective 1.3 - Activating Council facilities

THE CITY AS AN INCUBATOR

Encouraging and supporting creativity, innovation, excellence and diversity. To facilitate work with the creative sector and the community to foster an environment in which creativity can flourish.

Objective 2.1 - Nurturing creativity

Objective 2.2 - Investing in innovation

Objective 2.3 - Celebrating excellence and diversity

THE CITY AS A CONNECTOR

Connecting creative people, disseminating information and knowledge, developing shared understandings and exchanging opinions. Activities that provide a welcoming and supportive environment in which ideas and dreams for the future are shared.

Objective 3.1 - Connecting creative people

Objective 3.2 - Gathering and disseminating knowledge

Objective 3.3 - Brokering connections

SUCCESSFUL APPLICATIONS

Agreement

A formal agreement will be sent to the successful applicants. Inability to comply with the agreement may result in withdrawal of support.

Applicants who do not meet their obligations under a grant agreement may not be eligible to apply for future grants.

Payment and GST

Payment information will be provided with the letter of offer. Grants will be paid in full upon receipt of a tax invoice or the City can generate a recipient created tax invoice (RCTI).

Organisations registered for GST should add GST to the grant amount.

Recognition of assistance

Successful applicants must acknowledge the City of Hobart's assistance for their activity. Please refer to the Grant Partnership Acknowledgement Guidelines.

Activity variations

If there are significant changes to the funded activity, applicants must contact the Grants Team to confirm the variation is acceptable.

This includes, but is not limited, to activity start and end dates, venues, fees and charges.

Acquittal

Upon completion of the activity, successful applicants will be required to acquit their grant, providing evidence of the execution of their activity, expenditure and outcomes.

The acquittal form is available on Smarty Grants, and must be completed online within three months of the activity completion date.

Organisations that do not satisfactorily acquit their grant may not be eligible for future funding and may be required to return the funds allocated to their activity.

UNSUCCESSFUL APPLICATIONS

Unsuccessful applicants are strongly encouraged to request feedback on their application. To request feedback, email us at fundingprogram@hobartcity.com.au.

INFORMATION AND ENQUIRIES

Accessibility

At the City of Hobart, creating an equitable and inclusive community is a core part of our work. We can provide grant information in different formats and answer other access questions. Please contact the Accessible City Coordinator on **03 6238 2413**.

For Interpreter Services, please telephone an interpreter on **13 14 50** and state the language you wish to speak.

Then ask the interpreter to call us on **03 6238 2711**.

Documents

Copies of all City of Hobart documentation referred to throughout these guidelines can be found via the hyperlinks contained in this document and on the City of Hobart website.

Contact Our Grants Team

To discuss your proposal or administrative and technical matters, please contact us on **03 6238 2711** or fundingprogram@hobartcity.com.au.