

Application to occupy a public space (other than outdoor dining)



City of HOBART

When to use this form

Use this form if you are applying to occupy a public space within the Hobart municipal area with any of the following:

- objects within or over a highway
- fencing
- building any structures
- use of machinery for building works
- other

For your application to be considered please provide the supporting documentation listed below:

- a copy of your public liability insurance in the name of the individual or company making this application
- a plan of the proposed area (in relation to the front and side property boundaries of the business or residence)

For further information please visit the [City's website](#) or contact the City Inspector on 6238 2970.

Issued under Part 2 Division 1 Clause 6 of the Public Spaces by-law 2018.

Applicant details

Are you applying as an individual or a company? (Select 1 option) Required

- individual
- company

Complete this field if you selected 'individual' in *Applicant details: Are you applying as an individual or a company?*

First name Required

Complete this field if you selected 'individual' in *Applicant details: Are you applying as an individual or a company?*

Last name Required

Complete this field if you selected 'company' in *Applicant details: Are you applying as an individual or a company?*

Company name Required

Complete this field if you selected 'company' in *Applicant details: Are you applying as an individual or a company?*

ABN/ACN Required

(please note your ABN / ACN must match the company name provided)

Email address Required

Telephone number Required

Street address Required

Is this your postal address? (Select 1 option) Required

yes

no

Complete this field if you selected 'no' in *Applicant details: Is this your postal address?*

Postal address Required

Complete this field if you selected 'individual' in *Applicant details: Are you applying as an individual or a company?*

Are you the contact person? (Select 1 option) Required

- yes
- no

Complete this field if you selected 'yes' in *Applicant details: Are you the contact person?*

Preferred contact method (Select 1 option) Required

- email
- telephone
- Australia Post

Complete this section if you:

- selected 'no' in *Applicant details: Are you the contact person?*

Or if you:

- selected 'company' in *Applicant details: Are you applying as an individual or a company?*

Contact person details

First name Required

Last name Required

Email address Required

Telephone number Required

Street address Required

Is this your postal address? (Select 1 option) Required

- yes
- no

Complete this field if you selected 'no' in *Contact person details: Is this your postal address?*

Postal address Required

Preferred contact method (Select 1 option) Required

- email
- telephone
- Australia Post

Application details

What are you applying for? (Select 1 option) Required

- objects within or over a highway
- fencing
- building any structures
- use of machinery for building works
- other

Complete this field if you selected 'other' in *Application details: What are you applying for?*

Please specify details Required

Detail of occupancy

Please provide a description of what you would like to do Required

Start date Required

(submitting online? Use the calendar icon on the right to select the date)

D	D	M	M	Y	Y	Y	Y
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End date (if there is no end date leave blank)

Time(s) required Required

Location

Street number (or other location e.g. Princes Park) Required

Street name Required

Suburb Required

Supporting documentation

As part of your application please make sure you have attached your supporting documentation as required below

Copy of Public liability insurance Required



Please attach all files to the end of this form before submitting it.

A plan of the proposed area (in relation to the front and side property boundaries of the business or residence) Required



Please attach all files to the end of this form before submitting it.

Indemnity and declaration

Indemnity statement

a. If a permit is issued by the Council as requested by this application then the applicant is responsible for and indemnifies and will keep Council and each of Council's officers, employees, agents and contractors (Indemnified Persons) indemnified in respect of any claim, demand, action, damage, loss, liability, cost, charge, expense, outgoing or payment which Council or any of the Indemnified Persons pay, suffer, incur or are liable for as a consequence of or arising directly or indirectly from any or all of the following:

- (i) any breach or failure to comply with the conditions of the permit by the applicant and/or the applicant's employees, agents, contractors or invitees;
- (ii) any unlawful, wilful or negligent act or omission of the applicant and/or the applicant's employees, contractors, agents or invitees;
- (iii) any event, circumstance, matter or thing being at any time found to be other than as warranted or represented by the applicant, whether in the application, the permit or otherwise.

b. By making this application, the applicant is offering to be bound by this indemnity and this may be relied upon by the Council as a binding agreement if a permit is granted.

c. This agreement to indemnify does not merge on the expiry or cancellation of the permit, and the applicant will remain bound by the indemnity after the permit has expired or has been cancelled.

Declaration

I have attached the following documents as part of my application: (Select 1 or more options) Required

Copy of public liability insurance

A plan of the proposed area (in relation to the front and side property boundaries of the business or residence).

In making this application: (Select 1 or more options)

- I declare that the information and attachments I have provided are true and correct and I agree to comply with all clauses of the indemnity statement outlined above. **Required**
- I agree that by typing my name below I have signed this application. **Required**

Complete this field if you selected 'company' in *Applicant details: Are you applying as an individual or a company?*

(Select 1 or more options)

- I am duly authorised to sign on behalf of the company or business named as the applicant. **Required**

Name of signatory **Required**

Date **Required**

(submitting online? Use the calendar icon on the right to select the date)

D	D	M	M	Y	Y	Y	Y
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For information on how the City of Hobart manages, handles and protects personal information it collects please refer to the [Privacy Statement and Policy](#).

End of form

Don't forget to attach all files before submitting this form