

Sportsground booking application (casual)



City of HOBART

When to use this form

Use this application form to book a sportsground for a single or small number of dates or any additional dates or times which are outside your Sporting Licence Agreement.

Sportsgrounds cannot be used without having a permit. All bookings are subject to assessment and approval. A permit will be issued if your booking application is approved.

Please note, if you would like to book training AND match sessions you will need to complete separate applications for each.

We require you to attach a copy of a certificate of currency for public liability insurance for your application to be accepted.

For all sportsground bookings it is a condition of hire that a [pre-game venue inspection checklist](#) is completed.

For more information visit our [website](#) or contact us on 6238 2711.

Personal details

Contact person first name Required

Contact person last name Required

Organisation name

Email address Required

Telephone number Required

Postal address Required (please include suburb and postcode below)

Suburb Required

Postcode Required

Are you applying for a City of Hobart grant to cover the fees for this booking? (Select 1 option) Required

- yes
- no

The City of Hobart grants program supports community-driven activities that make a real difference for people and the communities. To check if your booking is eligible for a grant, visit our [website](#) or contact the grants officer via email grants@hobartcity.com.au.

Do you have a purchase order number? (Select 1 option) Required

- yes
- no

Answer this question if you selected 'yes' in *Personal details* > *Do you have a purchase order number?*

What is the number? Required

Booking details

Ground required (Select 1 option) Required (please submit a separate application for each ground required)

- Clare Street Oval
- Clare Street synthetic nets
- Cornelian Bay
- Domain Athletics Centre
- Domain Crossroads West Oval
- John Turnbull Oval
- Lower Queenborough Oval
- Lower Queenborough Oval synthetic nets
- Mount Nelson Oval
- New Town Oval
- New Town Oval synthetic nets
- New Town Oval turf nets
- North Hobart Oval
- Parliament Street Oval
- Parliament Street Oval synthetic nets
- Queenborough Oval
- Queenborough Oval synthetic nets
- Queenborough Oval turf nets
- Queens Walk Oval
- Sandown Park 1
- Sandown Park 2
- Soldiers Memorial Oval
- South Hobart Oval
- TCA Ground
- TCA Ground synthetic nets
- TCA Ground turf nets
- Wellesely Park
- West Hobart Oval

This information applies if you selected 'Cornelian Bay' in *Booking details > Ground required*

We may allow more than one hirer on Cornelian Bay Oval, particularly during the summer pre-season. This will only occur where we have deemed there will be sufficient space for all parties to enjoy use of the facility without interference.

This information applies if you:

- selected 'Queenborough Oval' in *Booking details > Ground required*

Or if you:

- selected 'TCA Ground' in *Booking details > Ground required*

Or if you:

- selected 'North Hobart Oval' in *Booking details > Ground required*

You will need keys to access this ground.

Keys can be collected 2 business days before the date of the booked activity from the Hobart Council Centre, corner Davey and Elizabeth Streets Hobart.

This information applies if you selected 'Domain Athletics Centre' in *Booking details > Ground required*

Please be aware that this is not for the use of the function room or any equipment located at the Athletics Centre. Function room hire is managed by [Athletics Tasmania](#) and equipment hire is managed by [Athletics South](#).

Answer this question if you:

- selected 'Lower Queenborough Oval ' in *Booking details > Ground required*

Or if you:

- selected 'Sandown Park 1' in *Booking details > Ground required*

Or if you:

- selected 'Sandown Park 2' in *Booking details > Ground required*

Or if you:

- selected 'Clare Street Oval' in *Booking details > Ground required*

Or if you:

- selected 'Cornelian Bay ' in *Booking details > Ground required*

Or if you:

- selected 'Domain Crossroads West Oval' in *Booking details > Ground required*

Or if you:

- selected 'Domain Athletics Centre' in *Booking details > Ground required*

Or if you:

- selected 'John Turnbull Oval' in *Booking details > Ground required*

Or if you:

- selected 'Mount Nelson Oval' in *Booking details > Ground required*

Or if you:

- selected 'New Town Oval' in *Booking details > Ground required*

Or if you:

- selected 'North Hobart Oval' in *Booking details > Ground required*

Or if you:

- selected 'Queens Walk Oval' in *Booking details > Ground required*

Or if you:

- selected 'Soldiers Memorial Oval' in *Booking details > Ground required*

Or if you:

- selected 'South Hobart Oval' in *Booking details > Ground required*

Or if you:

- selected 'TCA Ground' in *Booking details > Ground required*

Or if you:

- selected 'Wellesely Park' in *Booking details > Ground required*

Or if you:

- selected 'West Hobart Oval' in *Booking details > Ground required*

Or if you:

- selected 'Parliament Street Oval' in *Booking details > Ground required*

Or if you:

- selected 'Queenborough Oval' in *Booking details > Ground required*

Do you need access to toilets? (Select 1 option) Required

yes

no

This information applies if you:

- selected 'yes' in *Booking details > Do you need access to toilets?*
- and selected 'Queenborough Oval' in *Booking details > Ground required*

Or if you:

- selected 'South Hobart Oval' in *Booking details > Ground required*
- and selected 'yes' in *Booking details > Do you need access to toilets?*

Keys for the toilets can be collected 2 business days before the date of the booked activity from from the Hobart Council Centre, corner Davey and Elizabeth Streets Hobart.

This information applies if you:

- selected 'Lower Queenborough Oval ' in *Booking details > Ground required*
- and selected 'yes' in *Booking details > Do you need access to toilets?*

Or if you:

- selected 'Sandown Park 1' in *Booking details > Ground required*
- and selected 'yes' in *Booking details > Do you need access to toilets?*

Or if you:

- selected 'Sandown Park 2' in *Booking details > Ground required*
- and selected 'yes' in *Booking details > Do you need access to toilets?*

Or if you:

- selected 'Clare Street Oval' in *Booking details > Ground required*
- and selected 'yes' in *Booking details > Do you need access to toilets?*

Or if you:

- selected 'Cornelian Bay ' in *Booking details > Ground required*
- and selected 'yes' in *Booking details > Do you need access to toilets?*

Or if you:

- selected 'Domain Athletics Centre' in *Booking details > Ground required*
- and selected 'yes' in *Booking details > Do you need access to toilets?*

Or if you:

- selected 'Domain Crossroads West Oval' in *Booking details > Ground required*
- and selected 'yes' in *Booking details > Do you need access to toilets?*

Or if you:

- selected 'John Turnbull Oval' in *Booking details > Ground required*
- and selected 'yes' in *Booking details > Do you need access to toilets?*

Or if you:

- selected 'Mount Nelson Oval' in *Booking details > Ground required*
- and selected 'yes' in *Booking details > Do you need access to toilets?*

Or if you:

- selected 'New Town Oval' in *Booking details > Ground required*
- and selected 'yes' in *Booking details > Do you need access to toilets?*

Or if you:

- selected 'North Hobart Oval' in *Booking details > Ground required*
- and selected 'yes' in *Booking details > Do you need access to toilets?*

Or if you:

- selected 'Queens Walk Oval' in *Booking details > Ground required*
- and selected 'yes' in *Booking details > Do you need access to toilets?*

Or if you:

- selected 'Soldiers Memorial Oval' in *Booking details > Ground required*
- and selected 'yes' in *Booking details > Do you need access to toilets?*

Or if you:

- selected 'TCA Ground' in *Booking details > Ground required*
- and selected 'yes' in *Booking details > Do you need access to toilets?*

Or if you:

- selected 'Wellesely Park' in *Booking details > Ground required*
- and selected 'yes' in *Booking details > Do you need access to toilets?*

Or if you:

- selected 'West Hobart Oval' in *Booking details > Ground required*
- and selected 'yes' in *Booking details > Do you need access to toilets?*

Or if you:

- selected 'Parliament Street Oval' in *Booking details > Ground required*
- and selected 'yes' in *Booking details > Do you need access to toilets?*

No key required – public toilets are open daily.

Answer this question if you selected 'Domain Athletics Centre' in *Booking details > Ground required*

Do you need access to the disabled toilets? (Select 1 option) Required

- yes
- no

This information applies if you selected 'yes' in *Booking details > Do you need access to the disabled toilets?*

Keys for the disabled toilets can be collected 2 business days before the date of the booked activity from the Hobart Council Centre, corner Davey and Elizabeth Streets Hobart.

Answer this question if you:

- selected 'Clare Street Oval' in *Booking details > Ground required*

Or if you:

- selected 'Lower Queenborough Oval ' in *Booking details > Ground required*

Or if you:

- selected 'Sandown Park 1' in *Booking details > Ground required*

Or if you:

- selected 'Sandown Park 2' in *Booking details > Ground required*

Or if you:

- selected 'Domain Athletics Centre' in *Booking details > Ground required*

Or if you:

- selected 'Domain Crossroads West Oval' in *Booking details > Ground required*

Or if you:

- selected 'John Turnbull Oval' in *Booking details > Ground required*

Or if you:

- selected 'New Town Oval' in *Booking details > Ground required*

Or if you:

- selected 'New Town Oval' in *Booking details > Ground required*

Or if you:

- selected 'North Hobart Oval' in *Booking details > Ground required*

Or if you:

- selected 'Queens Walk Oval' in *Booking details > Ground required*

Or if you:

- selected 'Soldiers Memorial Oval' in *Booking details > Ground required*

Or if you:

- selected 'South Hobart Oval' in *Booking details > Ground required*

Or if you:

- selected 'TCA Ground' in *Booking details > Ground required*

Or if you:

- selected 'Wellesely Park' in *Booking details > Ground required*

Or if you:

- selected 'West Hobart Oval' in *Booking details > Ground required*

Or if you:

- selected 'Parliament Street Oval' in *Booking details > Ground required*

Or if you:

- selected 'Queenborough Oval' in *Booking details > Ground required*

Do you need access to the change rooms? (Select 1 option) Required

yes

no

This information applies if you:

- selected 'Sandown Park 1' in *Booking details > Ground required*
- and selected 'yes' in *Booking details > Do you need access to the change rooms?*

Or if you:

- selected 'Sandown Park 2' in *Booking details > Ground required*
- and selected 'yes' in *Booking details > Do you need access to the change rooms?*

Or if you:

- selected 'Soldiers Memorial Oval' in *Booking details > Ground required*
- and selected 'yes' in *Booking details > Do you need access to the change rooms?*

Or if you:

- selected 'South Hobart Oval' in *Booking details > Ground required*
- and selected 'yes' in *Booking details > Do you need access to the change rooms?*

Or if you:

- selected 'TCA Ground' in *Booking details > Ground required*
- and selected 'yes' in *Booking details > Do you need access to the change rooms?*

Or if you:

- selected 'Wellesely Park' in *Booking details > Ground required*
- and selected 'yes' in *Booking details > Do you need access to the change rooms?*

Or if you:

- selected 'West Hobart Oval' in *Booking details > Ground required*
- and selected 'yes' in *Booking details > Do you need access to the change rooms?*

Or if you:

- selected 'Clare Street Oval' in *Booking details > Ground required*
- and selected 'yes' in *Booking details > Do you need access to the change rooms?*

Or if you:

- selected 'Domain Athletics Centre' in *Booking details > Ground required*
- and selected 'yes' in *Booking details > Do you need access to the change rooms?*

Or if you:

- selected 'John Turnbull Oval' in *Booking details > Ground required*
- and selected 'yes' in *Booking details > Do you need access to the change rooms?*

Or if you:

- selected 'Lower Queenborough Oval' in *Booking details > Ground required*
- and selected 'yes' in *Booking details > Do you need access to the change rooms?*

Or if you:

- selected 'New Town Oval' in *Booking details > Ground required*
- and selected 'yes' in *Booking details > Do you need access to the change rooms?*

Or if you:

- selected 'North Hobart Oval' in *Booking details > Ground required*
- and selected 'yes' in *Booking details > Do you need access to the change rooms?*

Or if you:

- selected 'Parliament Street Oval' in *Booking details > Ground required*
- and selected 'yes' in *Booking details > Do you need access to the change rooms?*

Or if you:

- selected 'Queenborough Oval' in *Booking details > Ground required*
- and selected 'yes' in *Booking details > Do you need access to the change rooms?*

Or if you:

- selected 'Queens Walk Oval' in *Booking details > Ground required*
- and selected 'yes' in *Booking details > Do you need access to the change rooms?*

Or if you:

- selected 'Domain Crossroads West Oval' in *Booking details > Ground required*
- and selected 'yes' in *Booking details > Do you need access to the change rooms?*

Keys for the change room/s can be collected 2 business days before the date of the booked activity from the Hobart Council Centre, corner

Davey and Elizabeth Streets Hobart.

Answer this question if you:

- selected 'Lower Queenborough Oval ' in *Booking details > Ground required*

Or if you:

- selected 'Sandown Park 1' in *Booking details > Ground required*

Or if you:

- selected 'Clare Street Oval' in *Booking details > Ground required*

Or if you:

- selected 'Domain Athletics Centre' in *Booking details > Ground required*

Or if you:

- selected 'Domain Crossroads West Oval' in *Booking details > Ground required*

Or if you:

- selected 'New Town Oval' in *Booking details > Ground required*

Or if you:

- selected 'North Hobart Oval' in *Booking details > Ground required*

Or if you:

- selected 'Queens Walk Oval' in *Booking details > Ground required*

Or if you:

- selected 'Soldiers Memorial Oval' in *Booking details > Ground required*

Or if you:

- selected 'South Hobart Oval' in *Booking details > Ground required*

Or if you:

- selected 'TCA Ground' in *Booking details > Ground required*

Or if you:

- selected 'Wellesely Park' in *Booking details > Ground required*

Or if you:

- selected 'West Hobart Oval' in *Booking details > Ground required*

Or if you:

- selected 'Queenborough Oval' in *Booking details > Ground required*

Or if you:

- selected 'Sandown Park 2' in *Booking details > Ground required*

Do you need lights? (Select 1 option) Required

- yes
- no

This information applies if you selected 'yes' in *Booking details > Do you need lights?*

Please note a 15% surcharge will be added to your booking.

This information applies if you:

- selected 'Sandown Park 2' in *Booking details > Ground required*
- and selected 'yes' in *Booking details > Do you need lights?*

Lights for the Sandown Park 2 facility are not available after 9pm.

Answer this question if you:

- selected 'Sandown Park 1' in *Booking details > Ground required*

Or if you:

- selected 'Sandown Park 2' in *Booking details > Ground required*

Do you need access to the kiosk? (Select 1 option) Required

- yes
- no

This information applies if you selected 'yes' in *Booking details > Do you need access to the kiosk?*

Keys for the kiosk can be collected 2 business days before the date of the booked activity from the Hobart Council Centre, corner Davey and Elizabeth Streets Hobart.

Answer this question if you:

- selected 'Sandown Park 1' in *Booking details > Ground required*

Or if you:

- selected 'Sandown Park 2' in *Booking details > Ground required*

Do you need access to the pavilion? (Select 1 option) Required

- yes
- no

This information applies if you selected 'yes' in *Booking details > Do you need access to the pavilion?*

Keys for the pavilion can be collected 2 business days before the date of the booked activity from the Hobart Council Centre, corner Davey and Elizabeth Streets Hobart.

Answer this question if you selected 'Sandown Park 1' in *Booking details > Ground required*

Do you need access to the jump pits? (Select 1 option) Required

- yes
- no

This information applies if you selected 'yes' in *Booking details > Do you need access to the jump pits?*

Keys for the jump pits can be collected 2 business days before the date of the booked activity from the Hobart Council Centre, corner Davey and Elizabeth Streets Hobart.

Do you need to book more than 1 day? (Select 1 option) Required

- yes
 no

Answer this question if you selected 'no' in *Booking details > Do you need to book more than 1 day?*

Date required Required

D	D	M	M	Y	Y	Y	Y
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Answer this question if you selected 'no' in *Booking details > Do you need to book more than 1 day?*

Start time Required (please include time needed for set up)

Answer this question if you selected 'no' in *Booking details > Do you need to book more than 1 day?*

Finish time Required (please include time needed for pack down)

This information applies if you selected 'yes' in *Booking details > Do you need to book more than 1 day?*

Please complete the required dates and times on the [template](#) and attach below.

Once you have downloaded the template you will need to select '**enable editing**' and then select the sheet for the relevant year/s you want to make the booking for in the bottom left hand corner.

Start and finish times need to include time that is needed to set up and also pack down any equipment.

Answer this question if you selected 'yes' in *Booking details > Do you need to book more than 1 day?*

Attach booking calendar/s Required



Please attach all files to the end of this form before submitting it.

Skip this question if you:

- selected 'Domain Athletics Centre' in *Booking details > Ground required*

Or if you:

- selected 'Clare Street synthetic nets' in *Booking details > Ground required*

Or if you:

- selected 'Lower Queenborough Oval synthetic nets' in *Booking details > Ground required*

Or if you:

- selected 'New Town Oval synthetic nets' in *Booking details > Ground required*

Or if you:

- selected 'New Town Oval turf nets' in *Booking details > Ground required*

Or if you:

- selected 'Parliament Street Oval synthetic nets' in *Booking details > Ground required*

Or if you:

- selected 'Queenborough Oval synthetic nets' in *Booking details > Ground required*

Or if you:

- selected 'Queenborough Oval turf nets' in *Booking details > Ground required*

Or if you:

- selected 'TCA Ground synthetic nets' in *Booking details > Ground required*

Or if you:

- selected 'TCA Ground turf nets' in *Booking details > Ground required*

Type of activity (Select 1 option) Required

- AFL
- soccer
- cricket
- hockey
- athletics
- event
- school carnival
- other

Answer this question if you selected 'other' in *Booking details > Type of activity*

Please specify Required

Skip this question if you:

- selected 'event' in *Booking details > Type of activity*

Or if you:

- selected 'school carnival' in *Booking details > Type of activity*

Or if you:

- selected 'Domain Athletics Centre' in *Booking details > Ground required*

Or if you:

- selected 'Clare Street synthetic nets' in *Booking details > Ground required*

Or if you:

- selected 'Lower Queenborough Oval synthetic nets' in *Booking details > Ground required*

Or if you:

- selected 'New Town Oval synthetic nets' in *Booking details > Ground required*

Or if you:

- selected 'New Town Oval turf nets' in *Booking details > Ground required*

Or if you:

- selected 'Parliament Street Oval synthetic nets' in *Booking details > Ground required*

Or if you:

- selected 'Queenborough Oval synthetic nets' in *Booking details > Ground required*

Or if you:

- selected 'Queenborough Oval turf nets' in *Booking details > Ground required*

Or if you:

- selected 'TCA Ground synthetic nets' in *Booking details > Ground required*

Or if you:

- selected 'TCA Ground turf nets' in *Booking details > Ground required*

Grade of sport (Select 1 option) Required

(please submit a separate application if you want to book both match and training sessions)

- match
- training

Answer this question if you selected 'Domain Athletics Centre' in *Booking details > Ground required*

Type of activity: (Select 1 option) Required

- junior training
- senior training
- carnival
- event

Answer this question if you:

- selected 'event' in *Booking details > Type of activity*

Or if you:

- selected 'event' in *Booking details > Type of activity:*

Is this a charity event? (Select 1 option) Required

- yes
- no

Skip this question if you:

- selected 'event' in *Booking details > Type of activity*

Or if you:

- selected 'Domain Athletics Centre' in *Booking details > Ground required*

Or if you:

- selected 'school carnival' in *Booking details > Type of activity*

Level of sport (Select 1 option) Required

- junior
- senior

Approximate number of people attending Required

Complete this section if you:

- selected 'event' in *Booking details > Type of activity*

Or if you:

- selected 'event' in *Booking details > Type of activity:*

Event questions

Skip this question if you selected 'Domain Athletics Centre' in *Booking details > Ground required*

Will marquee or tent be used? (Select 1 option) Required

- yes
- no

This information applies if you selected 'yes' in *Event questions > Will marquee or tent be used?*

You may need to pay a fee. This is not for the hire of a marquee, but to cover the costs involved in marking out irrigation systems below where the marquee will be erected. Only the use of weights are permitted for securing a marquee, pegs are not permitted.

Skip this question if you selected 'Domain Athletics Centre' in *Booking details > Ground required*

Is access to power required? (Select 1 option) Required

- yes
- no

This information applies if you selected 'yes' in *Event questions > Is access to power required?*

You will need to collect a key to the power box from the Hobart Council Centre, corner Davey and Elizabeth Streets Hobart.

Do you need vehicle access? (Select 1 option) Required

- yes
- no

Answer this question if you selected 'yes' in *Event questions > Do you need vehicle access?*

Why do you need vehicle access? Required

Will alcohol be served or consumed? (Select 1 option) Required

- yes
- no

Will alcohol be sold? (Select 1 option) Required

- yes
 no

This information applies if you selected 'yes' in *Event questions > Will alcohol be sold?*

If you want to sell alcohol you will need to apply to the [Liquor and Gaming Board of Tasmania](#).

Is your event open to the public? (Select 1 option) Required

- yes
 no

This information applies if you selected 'yes' in *Event questions > Is your event open to the public?*

You may need to obtain a Temporary Place of Assembly Licence from us.

If this licence is required you will firstly need to apply to The Department of Health and Human Services for a smoke free event management plan. Further information on this can be found on our [website](#).

For assistance, please contact our Environmental Health Unit on 6238 2715.

Will you be serving or selling food or drinks? (Select 1 option) Required

- yes
 no

This information applies if you selected 'yes' in *Event questions > Will you be serving or selling food or drinks?*

You may be required to obtain a permit. Further information and an application form can be found on our [website](#).

For assistance please contact our Environmental Health unit on 6238 2715.

Will you be selling any other goods? (Select 1 option) Required

- yes
 no

Answer this question if you selected 'yes' in *Event questions > Will you be selling any other goods?*

Please provide a description of the goods Required

Will a stage be erected? (Select 1 option) Required

- yes
- no

This information applies if you selected 'yes' in *Event questions > Will a stage be erected?*

You may need to obtain an Occupancy Permit from us. This must also include a Certificate of Likely Compliance issued by a Building Surveyor. For assistance, please contact us on 6238 2715.

Will a public address system or any other amplified equipment be used? (Select 1 option) Required

- yes
- no

Answer this question if you selected 'yes' in *Event questions > Will a public address system or any other amplified equipment be used?*

Please describe the equipment and the purpose of its use. Required

Required documents

Certificate of Currency Required (Public Liability Insurance)



Please attach all files to the end of this form before submitting it.

Declaration and conditions of hire

Conditions of hire are available on our [website](#). Please make sure you have read and understand these before submitting this application.

In making this application: (Select at least 3 options) Required

- I declare that the information I have provided is true and correct. Required
- I have read and agree to comply with the conditions of hire associated with my booking and understand I will be responsible for payment of all fees and charges associated with this hire. Required
- I agree that by typing my name below I have signed this application. Required

Name of signatory Required

For information on how the City of Hobart manages, handles and protects personal information it collects please refer to the [Privacy Statement and Policy](#).

End of form

Don't forget to attach all files before submitting this form