



City of **HOBART**

**MEMORANDUM: LORD MAYOR
DEPUTY LORD MAYOR
ELECTED MEMBERS**

FUEL ENTITLEMENTS

Meeting: Finance and Governance Committee Meeting date: 17 August 2021

Raised by: Alderman Zucco

Question:

Could the Director please confirm what expenses elected members are entitled to claim as reimbursements under the Act and does this include all costs associated with elected member use of private vehicles.

Response:

Section 43 of the *Local Government (General) Regulations 2015* provides that an elected member is entitled to be reimbursed for reasonable expenses in a accordance with the policy adopted under Schedule 5 to the Local Government Act 1993 ("the Act") in relation to:

- Telephone rental, calls and internet
- Travelling
- Care of dependant whilst the elected member is carrying out their elected member functions, and
- Stationary and office supplies

The policy adopted by City of Hobart under Schedule 5 of the Act is the Elected Member Development and Support Policy which provides two options for reimbursement of reasonable expenses for use of a private vehicle in relation to fuel only. Elected members may elect one of the following options:

- (i) Seek the reimbursement of costs through the submission of kilometre claims, which will be paid at the relevant rate per km, as set by the State Public Service, (as also applying to City of Hobart employees), subject to the provision of supporting information including travel date, destination, and details of the

Council activity undertaken.

- (ii) As an alternative to kilometre claims, elected members may nominate to be issued with a fuel card which enables a maximum allocation of 1,500 litres of fuel to be drawn from the Council's provider in each calendar year. Under this option there is no requirement for elected members to submit travel details. Elected members who nominate to draw from this fuel allocation must only do so by utilising the Council issued fuel card.

As signatory to this report, I certify that, pursuant to Section 55(1) of the Local Government Act 1993, I hold no interest, as referred to in Section 49 of the Local Government Act 1993, in matters contained in this report.



Paul Jackson
**MANAGER LEGAL AND
GOVERNANCE**

Date: 8 September 2021
File Reference: F21/85413