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| **TAX INVOICE**  **Fee: $20.00**  ***(GST not applicable)*** |  | HOBART CITY COUNCIL  16 Elizabeth Street, Hobart  (03) 6238 2715  coh@hobartcity.com.au  www.hobartcity.com.au  ABN 39 055 343 428 |

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| **APPLICATION FOR NOTIFICATION OF A FOOD BUSINESS**  **Food Act 2003 Section 84** | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Food Business Proprietor’s Details** | | | | | | | | | | | | | | | | | | | | | | | | | |
| Applicant’s Name: | | | | |  | | | | | | | | | | | | | | | | | | | | |
|  | | | | | (must be an individual or company) | | | | | | | | | | | | | | | | | | | | |
| ACN (if a Company): | | | | |  | | | | | | | | | | | | | | | | | | | | |
| Address: | | | | | |  | | | | | | | | | | | | | | | | Postcode: |  | | |
| Telephone: | | | | | |  | | | | | | | Mobile Phone: | | | | | | | |  | | | | |
| Facsimile: | | | | | |  | | | | | | | Email: | | | | |  | | | | | | | |
| Details of skills and knowledge (food safety qualifications, training or experience) of the proprietor and food handlers. (Please attach details if insufficient space). | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Business Details** | | | | | | | | | | | | | | | | | | | | | | | | | |
| Business Name: | | | | | |  | | | | | | | | | | | | | | | | | | | |
| Alterations to Business Name  (if applicable): | | | | | | | | |  | | | | | | | | | | | | | | | | |
| Premises Location Address: | | | | | | | | | |  | | | | | | | | | | | | | | | |
| Business Postal Address: | | | | | | | | | |  | | | | | | | | | | | | | | | |
| Contact Person: | | |  | | | | | | | | | | | | | | | | | | | | | | |
| Telephone: | | | |  | | | | | | | Mobile Phone: | | | | | | | | |  | | | | | |
| Facsimile: | | | |  | | | | | | | | Email: | | | |  | | | | | | | | | |
| Emergency Contact: | | | | | | |  | | | | Mobile Phone: | | | | | | | | |  | | | | | |
| Business Type (eg Cafe, Bakehouse, Restaurant etc): | | | | | | | | | | | | | | |  | | | | | | | | | | |
| Types of Food Sold: | | | | | | | |  | | | | | | | | | | | | | | | | | |
| Details of any proposed or operational quality assurance program, food safety plan or other approved food safety management system. (Please attach details if insufficient space): | | | | | | | | | | | | | | | | | | | | | | | | | |
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|  | | | | | | | | | | | | | | | | | | | | | | | | | |
| 🞏 | | Prepared ready-to-eat table meals | | | | | | | | | | | | 🞏 | | | Confectionery | | | | | | | | |
| 🞏 | | Frozen meals | | | | | | | | | | | | 🞏 | | | Processed fruit and vegetables | | | | | | | | |
| 🞏 | | Raw meat, poultry or seafood | | | | | | | | | | | | 🞏 | | | Raw fruit and vegetables | | | | | | | | |
| 🞏 | | Processed meat, poultry or seafood | | | | | | | | | | | | 🞏 | | | Infant or baby foods | | | | | | | | |
| 🞏 | | Fermented meat products | | | | | | | | | | | | 🞏 | | | Bread, pastries or cakes | | | | | | | | |
| 🞏 | | Meat pies, sausage rolls or hot dogs | | | | | | | | | | | | 🞏 | | | Egg or egg products | | | | | | | | |
| 🞏 | | Sandwiches or rolls | | | | | | | | | | | | 🞏 | | | Dairy products | | | | | | | | |
| 🞏 | | Soft drinks/juices | | | | | | | | | | | | 🞏 | | | Prepared salads | | | | | | | | |
| 🞏 | | Other | | | | | | | | | | | | | | | | | | | | | | | |
| **Nature of business (please answer each question)** | | | | | | | | | | | | | | | | | | | | | | | | | |
| Are you a small business? (employing less than 50 persons for manufacturing or 10 persons for food service/retail) | | | | | | | | | | | | | | | | | | | | | | | | Yes | No |
| Is the food that you provide, produce or manufacture considered to be ready-to-eat when sold to the customer? | | | | | | | | | | | | | | | | | | | | | | | | Yes | No |
| Do you process (chop, cook, dry, ferment, heat and/or pasteurise) the food that you produce or provide before sale or distribution? | | | | | | | | | | | | | | | | | | | | | | | | Yes | No |
| Do you directly supply or manufacture food for organisations that cater to the sick, elderly, children under 5 years of age or pregnant women? (such as hospitals, nursing homes or childcare centres) | | | | | | | | | | | | | | | | | | | | | | | | Yes | No |
| **To be answered by manufacturing/processing businesses only:**  Do you manufacture or produce products that are not shelf stable?  Do you manufacture or produce fermented meat products such as salami? | | | | | | | | | | | | | | | | | | | | | | | | Yes  Yes | No  No |
| **To be answered by food services and retail businesses only:** (includes charitable and community organisations, market stalls and temporary food premises)  Do you sell ready-to-eat food at a different location from where it is prepared? | | | | | | | | | | | | | | | | | | | | | | | | Yes | No |
| **Terms and Conditions** | | | | | | | | | | | | | | | | | | | | | | | | | |
| I, |  | | | | | | | | | | | | | | | | | | | | | | | | |
| (Print Full Name) | | | | | | | | | | | | | | | | | | | | | | | | | |
| * *Have inserted and completed any and all information required on this application; and* * *Have amended any and all incorrect pre-printed information on this application; and* * *Declare that all information on this application, is true, accurate and complete; and* * *Acknowledge and agree that if an email address is provided on this application I consent pursuant to Section 6 of the Electronic Transactions Act 2000 to the Council using that email address as a method of contact and for the provision of information by the Council.* | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Signed | | | | | | | | | | | | |  | | | | | | Date | | | | | | |

Personal Information Protection Act 2004

The personal information requested on this form is personal information for the purposes of the Personal Information Protection Act 2004 (“the Act”) and will be managed in accordance with the Act.

The personal information is being collected by the Hobart City Council (“the Council”) for the purposes of managing, assessing, advising on and determining the relevant application in accordance with the Food Act 2003 and other related purposes. The personal information may also be used for the purpose of data collection.

The intended recipients of the personal information are Council officers, agents of the Council and/or data service providers and contractors engaged by the Council from time to time.

The supply of this information is voluntary. However, if you cannot provide, or do not wish to provide, the information sought, the Council will be unable to accept and/or process your application.