Application to occupy a public space (other than outdoor dining)

When to use this form

Use this form if you are applying to occupy a public space within the Hobart municipal area with any of the following:

- objects within or over a highway
- fencing
- gardens within the road reservation
- building any structures
- use of cranes, concrete pumps, or any other special vehicle used for building works (only applies to a park or reserve)
- signboards (where a permit is required*)
- other

*For the display of signboards a permit is not required if they are placed in line with clause 8 of the Public Space by-law. A fee applies for occupying a public space. This will depend on the size of the area and the location. A permit will only be issued if the safe and convenient movement of pedestrians is maintained.

For your application to be considered please provide the supporting documentation listed below:

- a copy of your public liability insurance
- a plan of the proposed area (in relation to the front and side property boundaries of the business or residence)

For further information please visit the City's website https://www.hobartcity.com.au/Business/Permit-to-occupy-a-public-space or contact the City Inspector on 6238 2970.

Issued under Part 2 Division 1 Clause 6 of the Public Space by-law 2018.

Applicant details

First name

Last name

Organisation or business name
Contact details

First name (if different to applicant)

Last name (if different to applicant)

Email address Required

Telephone number Required

Street address Required

Postal address (if different to above)

Preferred contact method (Select one option) Required
  - email
  - telephone
  - Australia Post

Application details

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### What are you applying for? (Select one option)  
- **Required**
  - objects within or over a highway
  - fencing
  - gardens with the road reservation
  - building any structures
  - use of cranes, concrete pumps, or any other special vehicle used for building works (only applies to a park or reserve)
  - signboards (where a permit is required*)
  - other

### If other, please specify details

### Detail of occupancy

### Please provide a description of what you would like to do  

### Start date  

| D | D | M | M | Y | Y | Y | Y |

### End date (if there is no end date leave blank)

### Time(s) required  

### Location

### Street number (or other location e.g. Princes Park)  

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**Supporting documentation**

As part of your application please make sure you have attached your supporting documentation as required below.

*Copy of Public liability insurance*

Please attach all files to the end of this form before submitting it.

*A plan of the proposed area (in relation to the front and side property boundaries of the business or residence)*

Please attach all files to the end of this form before submitting it.

**Indemnity and declaration**

**Indemnity statement**

a. The Applicant is responsible for and indemnifies and will keep Council and each of Council’s officers, employees, agents and contractors (Indemnified Persons) indemnified in respect of any claim, demand, action, damage, loss, liability, cost, charge, expense, outgoing or payment which Council or any of the Indemnified Persons pay, suffer, incur or are liable for as a consequence of or arising directly or indirectly from any or all of the following: i. any breach of this Agreement by the Applicant and/or the Applicant’s employees, agents, contractors or invitees; ii. any unlawful, willful or negligent act or omission of the Applicant and/or the Applicant’s employees, contractors, agents or invitees; iii. any event, circumstance, matter or thing being at any time found to be other than as warranted or represented by the Applicant, whether in the Application Form, this Agreement or in any other document or manner. b. This clause does not merge on expiry of termination of this Agreement.

**Declaration**

I have attached the following documents as part of my application: (Select one or more options)  

- Copy of public liability insurance.
- A plan of the proposed area (in relation to the front and side property boundaries of the business or residence).
In making this application: (Select one or more options)  

- [ ] I declare that the information and attachments I have provided are true and correct and I agree to comply with all clauses of the indemnity statement outlined above.
- [ ] I am duly authorised to sign on behalf of the organisation or business named as the applicant (if applicable).
- [ ] I declare that I have signed this application.

Name of signatory  

Date  

D D M M Y Y Y Y


End of form

Don't forget to attach all files before submitting this form

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