

Application for vehicle access in a park or reserve (public space)



City of HOBART

When to use this form

Use this form if you want to park or drive a vehicle in a public space such as a park or reserve within the Hobart municipal area (excluding Wellington Park). This includes vehicle access to a property that is adjacent to a park or reserve.

For your application to be considered please provide the supporting documentation listed below:

- a map or specific plan detailing the access and vehicle path

This application must be submitted at least 14 days before the date of access is needed.

Fees apply for vehicle access. In addition, if a key is needed to access the location a bond is required. An additional bond may also apply depending on the nature and risk of impact associated with the application.

For further information, including bond and fee amounts visit our [website](#) or contact us at coh@hobartcity.com.au or on 6238 2886.

Issued under Part 4 Division 3 Clause 54 and 59 of the Public Spaces by-law 2018.

Applicant details

Are you applying as an individual or a company? (Select 1 option) Required

- individual
- company

Complete this field if you selected 'individual' in *Applicant details: Are you applying as an individual or a company?*

First name Required

Complete this field if you selected 'individual' in *Applicant details: Are you applying as an individual or a company?*

Last name Required

Complete this field if you selected 'company' in *Applicant details: Are you applying as an individual or a company?*

Company name Required

Email address Required

Telephone number Required

Street address Required

Is this your postal address? (Select 1 option) Required

- yes
 no

Complete this field if you selected 'no' in *Applicant details: Is this your postal address?*

Postal address Required

Complete this field if you selected 'individual' in *Applicant details: Are you applying as an individual or a company?*

Will you be the person onsite accessing the area? (Select 1 option) Required

- yes
 no

Complete this field if you selected 'yes' in *Applicant details: Will you be the person onsite accessing the area?*

Will there be anyone else accessing the area? (Select 1 option) Required

- yes
- no

Complete this field if you selected 'yes' in *Applicant details: Will there be anyone else accessing the area?*

Please provide names and contact numbers of all individuals Required

Complete this field if you selected 'yes' in *Applicant details: Will you be the person onsite accessing the area?*

Preferred contact method (Select 1 option) Required

- email
- telephone
- Australia Post

Complete this section if you:

- selected 'no' in *Applicant details: Will you be the person onsite accessing the area?*

Or if you:

- selected 'company' in *Applicant details: Are you applying as an individual or a company?*

Onsite contact details

This is the person who will be at the specified location accessing the area.

First name Required

Last name Required

Email address Required

Telephone number Required

Will there be anyone else accessing the area? (Select 1 option) Required

- yes
- no

Complete this field if you selected 'yes' in *Onsite contact details: Will there be anyone else accessing the area?*

Please provide names and contact numbers of all individuals Required

Preferred contact method (Select 1 option) Required

- email
- telephone
- Australia Post

Application details

What is the name of the park or reserve? Required

Why do you need to park or use your vehicle in the park or reserve? Required

What is the name or location of the access track or point of access you wish to use to enter the park or reserve? (This may be presented on the attached plan) Required

Will you need a key for access? (Select 1 option) Required

- yes
- no

The information in the field below applies if you selected 'yes' in *Application details: Will you need a key for access?*

A bond is required if a key is needed to access the location. For current fees visit our [website](#) (see Vehicles – Residential Access Across Parks and Bushland). Keys can be collected at the Council Centre, 16 Elizabeth Street Hobart, once a permit has been issued and fees paid.

Start date Required

(submitting online? Use the calendar icon on the right to select the date)

D	D	M	M	Y	Y	Y	Y
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End date (if more than one day)

(submitting online? Use the calendar icon on the right to select the date)

D	D	M	M	Y	Y	Y	Y
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Time(s) required Required

Vehicle type(s) and registration number(s) Required

(Please include gross vehicle mass of all vehicles requiring access. If the registration number is unknown please provide relevant ownership details)

A nominated person is required to be in attendance to supervise vehicle access and use within the selected area. This person must be contactable at all times by mobile phone at the time the area is being accessed.

Please provide details of the nominated person below.

Full name Required

Mobile telephone number Required

Supporting documentation

As part of your application please make sure you have attached your supporting documentation as required below.

A map or specific plan detailing the access and vehicle path Required



Please attach all files to the end of this form before submitting it.

Indemnity and declaration

Indemnity statement

a. If a permit is issued by the Council as requested by this application then the applicant is responsible for and indemnifies and will keep Council and each of Council's officers, employees, agents and contractors (Indemnified Persons) indemnified in respect of any claim, demand, action, damage, loss, liability, cost, charge, expense, outgoing or payment which Council or any of the Indemnified Persons pay, suffer, incur or are liable for as a consequence of or arising directly or indirectly from any or all of the following:

- (i) any breach or failure to comply with the conditions of the permit by the applicant and/or the applicant's employees, agents, contractors or invitees;
- (ii) any unlawful, wilful or negligent act or omission of the applicant and/or the applicant's employees, contractors, agents or invitees;
- (iii) any event, circumstance, matter or thing being at any time found to be other than as warranted or represented by the applicant, whether in the application, the permit or otherwise.

b. By making this application, the applicant is offering to be bound by this indemnity and this may be relied upon by the Council as a binding agreement if a permit is granted.

c. This agreement to indemnify does not merge on the expiry or cancellation of the permit, and the applicant will remain bound by the indemnity after the permit has expired or has been cancelled.

Declaration

I have attached the following documents as part of my application: (Select 1 or more options)

a map or specific plan detailing the access and vehicle path. Required

In making this application: (Select 1 or more options) Required

- I declare that the information and attachments I have provided are true and correct and I agree to comply with all clauses of the indemnity statement outlined above. Required
- I am duly authorised to sign on behalf of the organisation or business named as the applicant (if applicable).
- I agree that by typing my name below I have signed this application. Required

Name of signatory Required

Date Required

(submitting online? Use the calendar icon on the right to select the date)

D	D	M	M	Y	Y	Y	Y
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For information on how Council manages, handles and protects personal information it collects please refer to the [Privacy Statement and Policy](#).

End of form

Don't forget to attach all files before submitting this form